DAILY TRIP LOG

NAME (FULL NAMES OF DRIVER AND ALL PASSENGERS)	DATE	TIME LEAVING SITE	TIME RETURNING TO SITE	DAILY HEALTH SCREENING COMPLETED **(√)**	TEMPERATURE BELOW 100° **(√)**	LOCATION OF COMMUNITY OUTING INCLUDING NAME AND ADDRESS	WAS SOCIAL DISTANCING PRACTICED AND WERE MASKS WORN? **(Y OR N)**	INTERIOR OF VEHICLE SANITIZED AFTER TRIP **(√)**

PER INTERIM GUIDANCE FROM OPWDD REGARDING COMMUNITY OUTINGS *** Van capacity is reduced to 50% (a 7 passenger caravan would be limited to 3 people), 6 ft social distancing should be maintained when possible, face coverings for driver and passengers (required for driver as tolerated for passengers) and windows rolled down for airflow as tolerated.